

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority:

BRINDLEY & FADDILEY PARISH COUNCIL

County area (local councils and parish meetings only):

CHESHIRE EAST

Financial year ending 31 March 2023

Prepared by (Name and Role):

MARK BAILEY, PARISH CLERK & RFO

Date:

02/07/2023

	£	£
Balance per bank statements as at 31/3/23:		
CURRENT ACCOUNT	4,553.5	4,553.5
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		
713	(21.60)	
746	(72.11)	
		(93.71)
Add: any un-banked cash as at 31/3/23		
		-
Net balances as at 31/3/23 (Box 8)		4,459.8