

**MINUTES OF THE ANNUAL MEETING OF BRINDLEY AND FADDILEY PARISH
COUNCIL HELD AT THE GOODWILL HALL, FADDILEY ON 7th MAY 2024**

PRESENT:	Cllr P Robinson	Chair (in the chair)
	Cllr J Scott	Vice-Chair
	Cllr S Scott	Cllr G Barlow
	Cllr T Long	Cllr R Johnson

APOLOGIES: Cllr B Latham
Cllr James Peason (Cheshire East)

ALSO PRESENT Dr. M Bailey (Clerk/RFO)
Members of the public

PART 1 – ANNUAL PARISH COUNCIL MEETING

446 ELECTION OF CHAIR

Cllr P Robinson took the Chair and asked for nominations for Chair of the Parish Council until the 2025 Annual Parish Council meeting.

Members **AGREED** to nominate and elect Cllr P Robinson as Chair of the Parish Council for the 2023-24 year.

447 ELECTION OF VICE-CHAIR

The Chair asked for nominations for Vice-Chair of the Parish Council until the Annual Parish Council meeting in 2025.

Members **AGREED** to nominate and elect Cllr J Scott as Vice-Chair of the Parish Council until the 2025 Annual Parish Council meeting.

448 APOLOGIES FOR ABSENCE

Apologies were submitted by Cllr Brian Latham and from Cheshire East Cllr James Pearson (Cheshire East).

449 DECLARATIONS OF INTEREST

Members were invited to declare any disclosable pecuniary interest or non-pecuniary interest which they had in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item. There were no declarations made by the Members present at the meeting.

450 MINUTES – 4th MARCH 2024 (PARISH COUNCIL MEETING)

Members considered the minutes from the previous meeting held on 4th March 2024.

RESOLVED: -

Members resolved that the minutes of the Parish Council meeting held on 4th March 2024 be approved as a correct record and signed by the Chair.

451 MATTERS ARISING

The following matters were raised from the above minutes.

- Kidderton Lane – blocked gullies are still an issue and need to be reported. It was **AGREED** to report this to the Borough Councillor and to ask that he

considers paying for the work from his Member budget. It was also agreed that landowners need to address issues regarding their land and flooding.

- Vacancy – it was reported that one vacancy remains on the Parish Council.
- Planning – it was noted that the application for Kidderton Lane had been withdrawn.

452 APPOINTMENTS TO PARISH COUNCIL ROLES/OUTSIDE BODIES

The Parish Council considered the Councillor leads for the following roles: -

- Planning – Cllr J Scott
- Footpaths/Highways – Cllr T Long
- Speed Gun – Cllr S Scott
- SID – Cllr G Barlow
- Litter Picking – Cllr G Barlow
- Newsletter – Cllr J Scott
- Events – Cllr B Latham
- Goodwill Hall Liaison – Cllr G Barlow/R Johnson
- Website/Digital Communications – Cllr J Scott
- Defibrillator – Cllr R Johnson

The Parish Council is also invited to appoint a representative to the following outside bodies:

- Goodwill Hall Committee – Cllr G Barlow/R Edwards
- Cheshire Association of Local Councils – Cllr S Scott
- Police Cluster meetings – Cllr R Johnson
- Nantwich Local Highways Group – Cllr T Long
- Baddiley Trust – Cllr P Robinson

453 STANDING ORDERS/FINANCIAL REGULATIONS

The Parish Council **RESOLVED** to approve the Council's Standing Orders/Financial Regulations for 2024/25.

454 FINANCIAL MATTERS

Members considered the following items.

454.1 End of Year Accounts (1st April 2023 – 31st March 2024)

Members noted and **APPROVED** the following documents comprising the draft accounts for the financial year 1st April 2023–31st March 2024.

- Annual Governance and Accountability Return 2023-24
- Ledger 2022-23 (1st April 2023-31st March 2024)
- Budget Monitoring Report (Quarter Four 2023/24)
- Receipts and Payments 2023/24

454.2 Responsible Financial Officer

Members **RESOLVED** to appoint the Parish Clerk as the RFO for the 2024-25 financial year.

454.3 Appointment of Internal Auditor

Members **RESOLVED** to appoint Mr Peter Kent for the year 2024-2025.

454.4 External Audit 2023-24

Members **RESOLVED** to approve the Certificate of Exemption from external audit for 2023-24.

454.5 Asset Register 2023-24

Members **RESOLVED** to approve the asset register for 2023-24.

454.6 Authorisation of payments

£288.42	Dr MJ Bailey – salary payment for Clerk (April/May 2024)
£72.11	HMRC – months 1 and 2 (tax on Clerk's salary)
£73.80	Shires Accountants (Payroll – April-Oct 2024)
£393.00	Clear Councils (Insurance 2024/25)
£101.84	ChALC (Membership 2024/25)

455 CALENDAR OF MEETINGS 2024/25

Members **APPROVED** the following dates for the 2024-25 council year.

1st July 2024
2nd September
4th November
6th January 2025
3rd March
6th May 2025 (Annual Meeting – Tuesday)

PART 2 – ORDINARY PARISH COUNCIL BUSINESS

456 PUBLIC QUESTION TIME

There were several residents present at the meeting.

- Resident One – reported that Amberon, following roadworks, left cones in the hedge. It was **AGREED** to contact the company.

457 CHAIRMAN'S REPORT

The Chairman of the Parish Council reported on the following items: -

- Report of 2023-24 – interesting year and sought to bring the village together, including development of the newsletter, village WhatsApp group, speed gun training and seeking to make the local roads safer. Had chapel service and open day both of which were well attended. Three major planning issues
- Baddiley Trust – attended a meeting in March 2024 – hold a sum of money for the local area and to address issues. It was further reported that they are looking for people to join the Trust and that organisations supporting people in need could be supported by the Trust.

458 BOROUGH COUNCILLOR'S REPORT

Cllr James Pearson did not attend the meeting.

459 HIGHWAY MATTERS

Members considered highways issues affecting the parish.

- A534 – it was reported that a report on the bends had not been received despite it being promised on several occasions. It was agreed to request that the Borough Councillor chase up this matter. It was further requested that a meeting is set up on the matter.
- Hearn's Lane – Cllr J Scott said that she will continue to press Cheshire East on this matter.

460 PLANNING MATTERS

Members considered planning matters affecting the parish. It was noted that a response is awaited regarding enforcement issues from Cheshire East Council.

461 COMMUNICATION/SHARED INFORMATION

The following issues were raised under this agenda item.

- Travellers – a Member asked if there was anything which could be done to discourage travellers from using any common land in the parish. Asked for the item to be included on the agenda for the next meeting.
- Events – it was agreed to signpost any events for D-Day in June 2024. The idea of holding a Village Day was put forward in June/July 2024. It was suggested that the event should be unstructured to allow different things to take place. It was agreed to organise an informal meeting of Members to consider ideas.
- Speed Watch – training session to take place on 19th May 2024 (or thereabouts).
- Grass Cutting – it was agreed to ask Cheshire East to cut the common in the first instance.
- Dog Fouling – reported that there are issues in the parish, despite signs being in place. It was agreed to include an item in the newsletter.
- Goodwill Hall – grant has been secured to fund the development of the kitchen.
- Bank Mandate – it was agreed that the Clerk chase this matter up.

462 DATE OF NEXT MEETING

Monday 1st July 2024 - 7.30pm – Goodwill Hal (Parish Council Meeting)

.....Chairman

The meeting commenced at 7.30pm and concluded at 8.12pm